



HEALTHY FORESTS • ABUNDANT WILDLIFE • CONSERVATION ETHIC

REGIONAL ENGAGEMENT COORDINATOR WESTERN GREAT LAKES (MN, IA)

Ruffed Grouse Society & American Woodcock Society (RGS & AWS)

Location: Remote or home office centrally located in Minnesota

Position Type: Full-Time

Posting Close Date: August 17, 2026 (Or until filled by an exceptional candidate)

ABOUT RGS & AWS

At RGS & AWS, we believe forests are essential, not just for wildlife, but for all life. For more than 60 years, our foundation has been embedded in the tenets of sound science and the belief that sustainable forest management is integral to wildlife conservation. We create landscapes of diverse, healthy forests that provide homes for wildlife and opportunities for people to experience them. These same forests clean the air, filter water and support local communities.

We're seeking an outstanding individual to increase member engagement. This position will include organizing fundraising banquets and events, along with engagement and education events for local chapters in your region. The Regional Engagement Coordinator will empower volunteers to become conservation leaders, working with chapters that engage a larger network across the region for conservation delivery, advocacy and fundraising.

POSITION SUMMARY

The Regional Engagement Coordinator will work directly with RGS & AWS volunteers to engage various stakeholders to increase membership and fundraising opportunities at the local, state, and regional levels. Specifically, the coordinator will:

- Work directly with chapter volunteers to help them organize and orchestrate fundraising events and activities such as banquets, shoots and online events.
- Effectively communicate with members, donors and supporters, including in-person,
- email and social media outreach, keeping them advised of relevant news and success stories.
- Support, encourage and empower current chapter leadership and cultivate new leaders.
- Host regular “meet and greet” events (in-person and virtual) with RGS & AWS staff and other professionals, offering presentations that engage donors, members and volunteers.
- In collaboration with the Communications & Marketing team, build relationships with local media (print and electronic) to publicize RGS & AWS activities and accomplishments.
- Support the RGS & AWS Membership Department on promotional drives and campaigns.
- Work directly with the RGS & AWS regional staff, the Development Director and Conservation Team to create on-the-ground positive involvement with local communities and businesses.
- Identify potential relationships with companies, foundations and donors capable of magnifying the RGS & AWS mission through their philanthropic vision.
- Notice opportunities to increase mission impact and convey them to colleagues across RGS & AWS program areas.
- Make independent decisions based on analysis, experience and judgment with appropriate oversight from supervisor. Work with supervisor to manage priorities, especially during busy seasons.

QUALIFICATIONS

- Experience planning, executing and evaluating fundraising events with more than three years of experience collaborating with and leading community members, volunteers, staff and board members in project/event management.
- More than three years of experience with public speaking, email communications, and other means of communicating with the public and community groups.
- Ability to lead and motivate with a passion for forest and wildlife conservation.
- Well-organized with experience managing multiple projects under deadlines.
- Ability to establish a home office centrally within the regional service area.
- Willingness to work hours that sometimes extend beyond the typical workday and workweek, including travel throughout the region (valid driver's license required).
- A degree in communications, marketing, public affairs, social or environmental sciences, or similar fields is preferred.

COMPENSATION & BENEFITS

Competitive compensation; health insurance including medical, dental and vision; retirement options including employer match; a vehicle or vehicle stipend for business travel; a purchasing card for business and travel expenses; computer and printer; cell phone; office supplies and support as needed to excel will be provided.

The salary scale for this role accounts for a range of considerations such as skill set, experience, training and certifications as well as business and organizational needs. A reasonable estimate of the starting salary range is \$60,000 to \$70,000 commensurate with experience. With time on the job and optimal performance, salary could extend beyond \$70,000.

WORK AUTHORIZATION & BACKGROUND CHECK

Employment is contingent upon verification of eligibility to work in the United States and may be subject to background checks in accordance with organizational policy and applicable laws.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

Ruffed Grouse Society & American Woodcock Society (RGS & AWS) is an equal opportunity employer. We are committed to fostering an inclusive and diverse workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, veteran status, or any other protected status under applicable law.

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AT-WILL EMPLOYMENT STATEMENT

Employment with RGS & AWS is at-will, meaning that either the employee or the organization may terminate the employment relationship at any time, with or without cause or notice, in accordance with applicable laws.

APPLICATION INSTRUCTIONS

Please email a cover letter and resume combined in a single .pdf file by August 17, 2026, to **Careers@RuffedGrouseSociety.org** using "Western Great Lakes Engagement" as the email subject line. Questions regarding this position can be directed to Tripp Way at **TrippW@RuffedGrouseSociety.org**

