



Forest Conservation Coordinator – Pennsylvania

Region: Pennsylvania

Location: Remote or home office within 100 mile radius of State College, PA

RUFFED GROUSE SOCIETY/AMERICAN WOODCOCK SOCIETY

We are seeking a dedicated conservationist to coordinate forest wildlife habitat efforts in Pennsylvania. The State Coordinator will build habitat initiatives through innovative partnerships with industry, state, and federal partners. The PA coordinator will be part of a team working under direction of the regional Forest Conservation Director.

The Ruffed Grouse Society & American Woodcock Society (RGS/AWS) is a national, nonprofit group with a 60-year record of forest wildlife conservation.

Qualifications:

- A degree in forestry or a closely related natural resource field, with experience in forest management, timber sale, and project administration.
- In-depth understanding of forest management and wildlife habitat including:
 - connections between forest management and wildlife needs
 - forest product markets
 - forest harvesting systems
 - silviculture and ecology
 - forest habitat improvement practices
 - environmental regulations
 - project bidding and contract administration
- Ability to coordinate multiple projects simultaneously.
- Excellent spoken and written communication skills.
- Willingness and ability to travel throughout the state.
- A passion for forest and wildlife conservation.
- Ability to think strategically and see projects to fruition.
- Basic GIS skills to plan projects and report progress a plus

**Position Summary:**

The State Conservation Coordinator will manage and maintain a state network that implements forest habitat work through various partnerships. Specifically, the coordinator will:

- Pursue opportunities to advance forest management with forest industry, agencies, consulting foresters, foundations, and private landowners.
- Help build forest management capacity with the PA Game Commission, DCNR, and U.S. Forest Service.
- Pursue and administer state, federal, and foundation grants.
- Seek prospective bidders, draft contracts, and administer habitat management work.
- Track, update, and report project income, payments, and deliverables.
- Commit to local involvement with people and communities, including RGS & AWS chapters throughout Pennsylvania.
- Share project details to ensure impactful communications.
- Participate in state stakeholder groups to promote forest conservation.
- Advise policy staff of opportunities for RGS & AWS to engage on legislative issues.
- Communicate forest management bottlenecks and obstacles to Regional Forest Conservation Director and strategize solutions.
- Participate in local fundraising to increase conservation mission impact.
- Keep up to date on research and policy relevant to forest and wildlife management.
- Make independent decisions based on analysis, experience, and judgment with minimal oversight.
- May supervise forest wildlife specialists, technicians, and/or interns.

Compensation:

Competitive compensation; health insurance including medical, dental, and vision; retirement options including employer match; a vehicle (or vehicle stipend) for business travel; a purchasing card for business and travel expenses; personal computer and printer; a cell phone; office supplies and support as needed to excel in their roles.

Salary commensurate with experience, range \$50,000 – \$75,000

To apply:

Please email cover letter and resume combined in a single .pdf file by **September 23** to Careers@ruffedgrousesociety.org using “**PA Coordinator**” as the email subject line.